

# Exchange Programme Information Sheet

## 1. GENERAL INFORMATION

<b>Contact for International Students</b>	International Students Office
<b>Address</b>	Julius Maximilian University of Würzburg International Students Office; Josef-Martin-Weg 54/2 Hubland Campus Nord; 97074 Würzburg; Germany
<b>Fax</b>	Fax: +49 (0)931 31 82603
<b>Office Hours</b>	Mon, Tue, Wed, Fri 8-12; Wed 14-16; Thu 8-11:30
<b>Exchange Programme Website</b>	<a href="http://www.uni-wuerzburg.de/international">www.uni-wuerzburg.de/international</a>
<b>Exchange Coordinators</b>	ERASMUS: Mrs. Katharina Kurz; Bilateral Partnerships: Mrs. Katharina Göthner; Email: <a href="mailto:international@uni-wuerzburg.de">international@uni-wuerzburg.de</a>
<b>Contact Person for incoming students</b>	ERASMUS Names A-L and Bilateral Partnerships: Ms. Nicole SCHMITT – Email: <a href="mailto:nicole.schmitt@uni-wuerzburg.de">nicole.schmitt@uni-wuerzburg.de</a> Tel.: +49 931 318 2804 ERASMUS Names M-Z: Ms. Angela FENSKE – Email: <a href="mailto:angela.fenske@uni-wuerzburg.de">angela.fenske@uni-wuerzburg.de</a> Tel.: +49 931 318 8604
<b>Number of Students</b>	28,878 (2,629 international students)
<b>Benefits for exchange students</b>	<ul style="list-style-type: none"> <li>• Simplified application procedure</li> <li>• Guaranteed accommodation (if applications are received by 15 January/15 June)</li> <li>• Intensive German language courses and semester German language courses</li> <li>• Access to the Internet, libraries, computer labs, sports facilities</li> <li>• <a href="#">Tutors</a> will provide assistance, especially in the first weeks</li> <li>• Cultural <a href="#">semester program</a></li> <li>• <a href="#">Würzburg English Language Programme</a></li> </ul>
<b>Fees</b>	No tuition fees. Semester contribution: currently € 124,50 (including free local and regional public transport for six months, reduced prices for meals in cafeterias, and for dormitories run by the Federal Organization for Student Services – “Studentenwerk”.)

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## 2. APPLICATION

<b>Language Requirements</b>	<p>Sufficient language skills to follow the courses, but no specific level of proficiency in German for most subjects (exceptions below)</p> <ul style="list-style-type: none"> <li>• If students wish to earn ECTS credits in Würzburg, they should be able to demonstrate a B1-level (except courses at the Language Center).</li> <li>• Specific German language skills for some subjects:  <a href="http://www.uni-wuerzburg.de/en/international/studying_in_wuerzburg/exchange_students/before_arrival_exchange_students/language_skills_and_german_language_courses/">http://www.uni-wuerzburg.de/en/international/studying_in_wuerzburg/exchange_students/before_arrival_exchange_students/language_skills_and_german_language_courses/</a>;</li> </ul> <p>The majority of classes is held in German. Some <a href="#">courses are taught in English</a>.</p>
<b>Level of Study</b>	Undergraduate, Graduate, PhD and others
<b>Faculties/Schools Available to Exchange Students</b>	All ten <a href="#">faculties</a> are open to students in exchange programs unless otherwise stated in the agreement (limited admission to medicine, dentistry, pharmacy).
<b>Course catalogue</b>	<a href="http://www.uni-wuerzburg.de/fuer/studierende/vorlesungsverzeichnis/">http://www.uni-wuerzburg.de/fuer/studierende/vorlesungsverzeichnis/</a> Advices on how to use the catalogue can be found <a href="#">here</a> .
<b>Application Deadline</b>	15 June for the winter semester – 15 January for the summer semester
<b>Online Application</b>	<a href="http://www.international.uni-wuerzburg.de/en/studying_in_wuerzburg/exchange_students/application_and_admission_for_exchange_students/">http://www.international.uni-wuerzburg.de/en/studying_in_wuerzburg/exchange_students/application_and_admission_for_exchange_students/</a>

## 3. ACADEMIC INFORMATION

<b>Semester Dates</b>	Winter semester: 1 October – 31 March; Summer semester: 1 April – 30 September
<b>Lecture Dates / Examination Period</b>	<p>Winter semester 2017/18: 16 October 2017 – 10 February 2018            Summer semester 2018: 09 April 2018 – 14 July 2018</p> <p>For the following semesters see <a href="#">here</a>.</p> <p><b>Please note:</b> There is no official examination period and exams might reach into the semester break. Students should inquire about this before booking return flights.</p>
<b>Orientation</b>	<ul style="list-style-type: none"> <li>• Welcome Events for International Students (guided sightseeing tour , First-Steps Events with information about studying and living in Würzburg, Welcome speech by University Officials, reception);</li> <li>• <a href="#">Orientation sessions</a> for all specific subjects are offered directly in the faculties/schools.</li> </ul>
<b>Language Courses</b>	<ul style="list-style-type: none"> <li>• 4-week intensive German course in September/March before the start of the lecture period</li> <li>• German courses during the semester.</li> <li>• All German courses are free of charge for exchange programme students</li> </ul> <p>Detailed information and course dates can be found <a href="#">online</a> under “Course Programme”. For admission to the courses, students need to bring their Letter of Admission (Zulassungsbescheid) to the placement test on the first day of class.</p>
<b>Class Schedule</b>	Students put together their class schedule independently; tutors and academic coordinators offer assistance. You can find further information <a href="#">here</a> .
<b>Transcript of Records</b>	Upon request. Please note that transcripts might be issued 5 weeks after the exam period. Please find more information <a href="#">here</a> .

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## 4. HOUSING AND ACCOMMODATION

### Housing Information

If programme students apply for a room in a dormitory by the official housing application deadline, they will have guaranteed accommodation!  
 The Student Housing Service is responsible for ten [dormitories](#) in various locations in Würzburg.

Amenities:

- Single apartments or single rooms in shared apartments, in which two to four students share a kitchen and bathroom;
- All rooms and apartments are furnished;
- Dishes, cooking items, bedding, and towels are not provided;
- Rents range from € 160,00 to € 350,00 per month, depending on the size of the room/apartment and its equipment;

Length of stay:

- Student accommodations are granted for six months (beginning with the semester on 1 April or 1 October) or 12 months (for one year stay). A shorter rental period is not possible;
- Participants in the intensive language course before the semester begins can apply for a dorm room one month earlier, so that the length of the contract increases to 7 or 13 months – please check the appropriate box on the housing application. Housing during the intensive language course is not automatically assigned.

**Housing Application Deadline** **15 June** for the winter semester – **15 January** for the summer semester  
**Please note:** Dormitory housing is only guaranteed if students apply and pay the deposit by the deadline! **Please note that you can already apply for housing without having the admission letter from us!** After having sent us your application, you will receive an email with information on how to apply for dormitories.

## 5. OTHER RELEVANT INFORMATION

**About Würzburg** <http://www.wuerzburg.de/en/index.html>

**Campus Maps** <http://www.uni-wuerzburg.de/sonstiges/elmut/map//>

**Costs and financing** Cost of living: approx. 550 - 800 EUR/month (depending on your life style and rent).  
 Financing: you can find some ideas of scholarships and working possibilities [here](#).

**Visa Requirements**

- To find out if you need a visa, please check the [list of the Ministry of Foreign Affairs](#);
- Students from the European Union and several other countries (e.g. EFTA-countries, USA and Japan) do not need a visa to enter Germany, just a valid passport or identification card;
- Exchange students who are not from an EU country need a resident permit. Make an appointment with the [Würzburg Immigration Office](#) (Ausländeramt) in the City Hall as soon as possible after your arrival.
- Request your visa well in advance. Gathering all of the necessary documents can take time;
- Upon arrival, students need to register for a [residence permit](#) (approx. Cost: 100 EUR).

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## Insurance Requirements

Adequate [health insurance](#) is required for registration. Home insurance companies should be contacted before departing to Germany. A German insurance company will verify the insurance status of students.

## Arriving and Pickup

- By airplane: Airport Frankfurt/Main or Nürnberg with direct ICE-train connections to Würzburg
- By [train](#): Easily accessible from all directions
- Public transport in Würzburg: With the [WVV](#) problem-free to the various university buildings and student dormitories.
- By car: See the [maps on this website](#)

Pickup from the train station in Würzburg can be arranged by a [tutor](#). This must be arranged with the tutor in advance.

## Student Tutoring Program

Students who know their way around the University and city are pleased to assist exchange students, especially during the first few days. You will find a list of tutors [here](#).

## Extracurricular Clubs

University Sports center facilities: <http://www.sportzentrum.uni-wuerzburg.de/>

University Choir: <http://www.hochschulchor.uni-wuerzburg.de/ie/home/index.php>

University Orchestra: <http://www.orchester.uni-wuerzburg.de/>

University Protestant Community (ESG): <http://www.esg-wuerzburg.de/>

University Catholic Community (KHG): <http://www.khg-wuerzburg.de/>

Würzburg International Network (WIN):

[http://www.stuv.uni-wuerzburg.de/en/referate\\_arbeitskreise/wuerzburg\\_international\\_network/](http://www.stuv.uni-wuerzburg.de/en/referate_arbeitskreise/wuerzburg_international_network/)

→ Find more ideas to get active on our [website!](#)

Should you have further questions, please do not hesitate to contact us.

**WE LOOK FORWARD TO WELCOMING INTERNATIONAL STUDENTS IN WÜRZBURG!**